



The Arc of Alabama  
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**Achieve with us.**

## **Executive Director Job Announcement**

The Arc of Alabama is seeking an Executive Director, directly responsible to the Board of Directors, responsible for implementing Board policy, providing communications, ensuring financial stability, and assuming the overall dynamic leadership of The Arc of Alabama in order to accomplish our mission. The Executive Director is, on a day-to-day basis, The Arc of Alabama's representative to multiple constituencies, ranging from the governor, legislature, Department of Mental Health, and other associations and organizations affecting The Arc of Alabama's constituent population of persons with intellectual and developmental disabilities (I/DD), their families, and caregivers.

The Executive Director is a creative and driving force for further enhancing the growth and development of the agency, including fundraising and membership growth. He/She is also primarily responsible for building grassroots advocacy and is instrumental in the development of short- and long-range public policy and systems advocacy goals that serve to benefit people with I/DD.

Requirements include a Bachelor's Degree in Human Services or related field (Master's Degree preferred) and a minimum of seven years of progressive administrative experience in the non-profit setting, including fund raising, development, governmental affairs, marketing, personnel, budget development, and financial management. This highly visible position requires enthusiasm, exceptional empowerment, delegation, communication, and organizational skills, which serve to develop staff and provide effective decision-making. Knowledge of the service delivery system and passion for the issues affecting the lives of persons with I/DD and their families is essential.

Compensation package commensurate with experience. Equal opportunity employer. Send resume, including employment and salary history, and three personal references to The Arc of Alabama, 557 S. Lawrence St., Montgomery, AL 36104 or email to Johnna Breland at [brebunch@bellsouth.net](mailto:brebunch@bellsouth.net).